

Industrial and Mechanical Engineering Department

PROJECT I SUBMISSION CHECKLIST



DOCUMENT FORMAT		
	INTERIM REPORT	FINAL REPORT
COVER PAGE		
TABLE OF CONTENTS		
LIST OF TABLES		
LIST OF FIGURES		
DOCUMENT CONTENT		
	INTERIM REPORT	FINAL REPORT
ABSTRACT		
PROBLEM STATEMENT		
STATE OF THE ART SOLUTIONS		
IMPACT OF SOLUTION IN GLOBAL (1), SOCIETAL (2), ECONOMICAL (3) AND ENVIRONMENTAL (4)	(1)	
	(2)	
	(3)	
	(4)	
STANDARDS / CODES		
PRELIMINARY RESULTS		
FINAL DESIGN		
DESIGN EVALUATION TO MEET CONSTRAINTS		
IMPACT OF SOLUTION		
ETHICAL ISSUES (IF ANY)		
CONCLUSIONS		
REFERENCES		
APPENDICES		
PO(F)		X
PO(H)		X

PRESENTATION CONTENT		
	INTERIM PRES.	FINAL PRES.
COVER PAGE		
OUTLINE		
NUMBERED PAGES		
CONCLUSIONS		

CD CONTENT		
	INTERIM REPORT	FINAL REPORT
CD GLUED TO THE FINAL PAGE IN A CARTON COVER		
CD FOLDERS (IN ITALIC)	<i>DOCUMENTS</i> Contains interim and final reports in PDF format	
	<i>PRESENTATIONS</i> Contains interim and final presentations in PDF format	
	<i>NUMERICAL</i> Contains all files of computer software used to develop FYP (CATIA, Matlab...)	
	<i>MEDIA</i> Contains all pictures/videos of team while working on the FYP, mainly prototyping	
	<i>OTHER</i> Includes any other relevant material	