

Name Last Name

Address : Byblos – Lebanon
Contact No. : +961 3-123456
Email : Name.LastName@lau.edu

Objective

To secure an internship position in the field of Civil engineering

Educational Background

Lebanese American University
B.E. in Civil Engineering

Byblos-Lebanon
October 2013-Present

High School

Lebanese Baccalaureate, General Sciences, specialty in math

Beirut Lebanon
June 2013

Work Experience

Lebanese American University, Byblos, Lebanon

October 2015-Present

Student Assistant in the Civil Engineering Lab

Assisting lab supervisor with soil preparation, sieving and calibration of equipment

Ensuring that all the glassware is clean and appropriately stored, ready for when it is needed

Helping in the preparation and distribution of handout materials

Lebanese American University, Byblos, Lebanon

October 2013- June 2015

Student Assistant to the Registrar office

Counseled students and answered counter requests concerning university admission and registration

Assisted in providing academic records and transcripts to students and graduates

Skills

Computer skills: AutoDesk Robot Structural Analysis, SAP2000, AutoCad Civil 3D

Languages: Fluent in French, English and Arabic

Memberships and activities

Active member in the Civil Engineering Club (CIE LAU) since 2013

Global Model United Nations - Country representative and debater. DISEC Committee

Hobbies

Reading, drawing, travelling, skiing, dancing.